

**MAINE TOWNSHIP  
ORDINANCE 2014-1  
BUDGET & APPROPRIATION ORDINANCE FOR 2014-2015**

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2014 and ending February 28, 2015.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

GENERAL TOWN FUND

BEGINNING BALANCE	\$4,087,318
-------------------	-------------

ESTIMATED REVENUES

Property Tax	\$3,593,700
Replacement Tax	\$80,000
Interest Income	\$2,000
MaineStay Fees	\$22,000
Grants	\$5,000
Other Income	\$55,000

TOTAL ESTIMATED REVENUES	\$3,757,700
--------------------------	-------------

TOTAL ESTIMATED FUNDS AVAILABLE	\$7,845,018
---------------------------------	-------------

BUDGETED EXPENDITURES

Administration	\$1,996,073
Assessor	\$317,800
Clerk	\$242,551
Emergency Management	\$116,251
MaineStay Youth and Family Services	\$648,802
Senior and Adult Services	\$497,652
Mental Health/Community Services	\$394,100

<b>TOTAL EXPENDITURES/ APPROPRIATIONS</b>	<b>\$4,213,229</b>
---	--------------------

ENDING BALANCE	\$3,631,789
----------------	-------------

TOTAL APPROPRIATIONS & ENDING BALANCE	\$7,845,018
---------------------------------------	-------------

## ADMINISTRATION

### PERSONNEL

Salaries	\$787,000
IDES	\$2,000
Social Security	\$60,300
Municipal Retirement Fund	\$101,000
Health Insurance	\$298,172
Dental Ins.	\$20,000
Life Ins.	\$5,500
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$1,273,973</u>

### CONTRACTUAL SERVICES

Accounting Services	\$23,000
Building-Grounds Maintenance	\$42,000
Community Information-Support	\$44,000
Conferences-Meetings	\$5,500
Dues-Subscriptions	\$7,500
Equipment-ISP & Web Page	\$10,000
Equipment Leasing-Maintenance	\$24,000
Print Management	\$5,100
General Insurance-Liability-Bond	\$75,000
Legal Services	\$22,000
Mileage-Travel-Lodging Expense	\$6,000
Police Protection	\$60,000
Postage	\$41,000
Printing-Publishing	\$51,000
Special Programs	\$11,000
Staff Training	\$500
Telecommunications	\$22,500
Transportation/MaineLines	\$5,000
Utilities	\$30,000
TOTAL CONTRACTUAL SERVICES	<u>\$485,100</u>

### COMMODITIES

Miscellaneous (Administration)	\$1,000
Office Supplies/Small equipment	\$12,000
Operating Supplies-Maintenance	\$12,000
TOTAL COMMODITIES	<u>\$25,000</u>

### OTHER EXPENDITURES

Cleanup Project/Single Hauler Program	\$20,000
Code Enforcement Expense	\$2,000
Neighborhood Watch	\$2,000
Plan Commission	\$1,000
Vehicle Expense	\$7,000
TOTAL OTHER EXPENDITURES	<u>\$32,000</u>

### CAPITAL OUTLAY

Building	\$10,000
Building Purchase	\$65,000
Equipment Purchase	\$5,000
TOTAL CAPITAL OUTLAY	<u>\$80,000</u>

### CONTINGENCIES

CONTINGENCIES	\$100,000
TOTAL ADMINISTRATION	<u>\$1,996,073</u>

**ASSESSOR**

PERSONNEL

Salaries	\$172,300
Social Security	\$14,500
Municipal Retirement Fund	\$21,700
Health Insurance	\$91,900
TOTAL PERSONNEL	<u>\$300,400</u>

CONTRACTUAL SERVICES

Conferences-Meetings	\$2,400
Cook County Assessor Tie-in	\$600
Dues-Subscriptions	\$700
Equipment Leasing-Maintenance	\$1,000
Mileage-Travel-Lodging Expense	\$3,000
Postage	\$1,000
Printing-Publishing	\$500
Sidwell Maps	\$700
Staff Training	\$1,800
TOTAL CONTRACTUAL SERVICES	<u>\$11,700</u>

COMMODITIES

Miscellaneous	\$1,500
Office Supplies/small equipment	\$1,200
TOTAL COMMODITIES	<u>\$2,700</u>

CAPITAL OUTLAY

Equipment Purchases	\$3,000
TOTAL CAPITAL OUTLAY	<u>\$3,000</u>

TOTAL ASSESSOR	<u>\$317,800</u>
----------------	------------------

**CLERK**

## PERSONNEL

Salaries	\$130,000
Social Sec.	\$10,000
IMRF	\$17,500
Health Ins	\$50,000
Dental Ins	\$3,000
Life Ins.	\$1,000
TOTAL PERSONNEL	<u>\$211,500</u>

## CONTRACTUAL SERVICES

Conferences-Meetings	\$2,000
Dues-Subscriptions	\$600
Print Management	\$3,100
General Insurance-Liability-Bond	\$200
Mileage-Travel-Lodging Expense	\$3,500
Honor Flight	\$1,000
Postage	\$4,000
Printing-Publishing	\$4,000
Computer Tech Support	\$7,600
Telecommunications	\$1,000
Staff Training	\$500
TOTAL CONTRACTUAL SERVICES	<u>\$27,500</u>

## COMMODITIES

Miscellaneous	\$250
Office Supplies/Small equipment	\$3,300
TOTAL COMMODITIES	<u>\$3,550</u>

## CAPITAL OUTLAY

Equipment Purchases	\$1
TOTAL CAPITAL OUTLAY	<u>\$1</u>

TOTAL FOR CLERK'S OFFICE	<u>\$242,551</u>
--------------------------	------------------

## OFFICE OF EMERGENCY MANAGEMENT

### PERSONNEL

Salaries	\$45,000
Soc. Sec	\$3,500
Uniforms	\$2,000
TOTAL PERSONNEL	<u>\$50,500</u>

### CONTRACTUAL SERVICES

Conferences/Meetings	\$200
Dues/Subscriptions	\$200
Equipment Leasing/Maintenance	\$175
Special Events	\$1,000
Mileage/Travel Expense	\$300
Citizen Corps Program	\$4,000
Rent & Utilities	\$5,000
Postage	\$75
Printing/Publishing	\$200
Special Programs	\$1,900
Telecommunications	\$1,500
Staff Training	\$100
TOTAL CONTRACTUAL SERVICES	<u>\$14,650</u>

### COMMODITIES

Miscellaneous	\$38,000
Office Supplies/Small equipment	\$5,500
Disaster Operations Supplies	\$3,000
TOTAL COMMODITIES	<u>\$46,500</u>

### OTHER EXPENDITURES

Volunteer Insurance	\$600
Vehicle Expense	\$4,000
TOTAL OTHER EXPENDITURES	<u>\$4,600</u>

### CAPITAL OUTLAY

Equipment Purchases	\$1
TOTAL CAPITAL OUTLAY	<u>\$1</u>

TOTAL FOR OFFICE OF EMERGENCY MANAGEMENT	<u>\$116,251</u>
--	------------------

## MAINESTAY YOUTH AND FAMILY SERVICES

### PERSONNEL

Salaries	\$352,000
Social Sec.	\$27,000
IMRF	\$46,200
Health Ins.	\$102,000
Dental Ins.	\$8,000
Life Ins.	\$2,300
Tuition Reimbursement	\$1
TOTAL PERSONNEL	<u>\$537,501</u>

### CONTRACTUAL SERVICES

Community Education	\$1,500.00
Youth Services-TLC	\$42,000.00
Fish	\$2,000.00
Summer Youth Camp	\$8,500.00
Garage Sale	\$500.00
Conferences-Meetings	\$2,000.00
Dues-Subscriptions/Licensures	\$2,000.00
Print Management	\$4,000.00
General Insurance-Liability-Bond	\$1,200.00
Mileage-Travel-Lodging Expense	\$4,000.00
Postage	\$800.00
Printing-Publishing	\$5,000.00
Special Programs	\$7,000.00
Computer Tech Support	\$7,600.00
Consultation/Staff Training	\$4,700.00
Building Maint.	\$1,500.00
TOTAL CONTRACTUAL SERVICES	<u>\$94,300</u>

### COMMODITIES

Library	\$500
Miscellaneous	\$300
Office Supplies/Small equipment	\$4,700
TOTAL COMMODITIES	<u>\$5,500</u>

### OTHER EXPENDITURES

Youth Recreation Fund	\$10,000
Substance Abuse Programs	\$1,500
TOTAL OTHER EXPENDITURES	<u>\$11,500</u>

### CAPITAL OUTLAY

Equipment Purchases	\$1
TOTAL CAPITAL OUTLAY	<u>\$1</u>

TOTAL MAINESTAY YOUTH AND FAMILY SERVICES	<u>\$648,802</u>
---	------------------

## SENIOR AND ADULT SERVICES

### PERSONNEL

Salaries	\$277,000
Social Sec.	\$21,500
IMRF	\$38,500
Health Ins.	\$87,000
Dental Ins.	\$5,000
Life Ins.	\$1,500
Tuition Reim.	\$1
TOTAL PERSONNEL	<u>\$430,501</u>

### CONTRACTUAL SERVICES

Conferences-Meetings	\$2,500
Dues-Subscriptions	\$500
Mileage-Travel-Lodging Expense	\$4,300
Postage	\$14,000
Printing-Publishing	\$11,500
Special Programs	\$11,000
Computer Tech Support	\$12,650
Print Management	\$4,100
Telecommunications	\$250
Staff Training	\$600
TOTAL CONTRACTUAL SERVICES	<u>\$61,400</u>

### COMMODITIES

Miscellaneous	\$200
Office Supplies/small equipment	\$4,500
Operating Supplies-Maintenance	\$1,050
TOTAL COMMODITIES	<u>\$5,750</u>

### CAPITAL OUTLAY

Equipment Purchases	\$1
TOTAL CAPITAL OUTLAY	<u>\$1</u>

TOTAL FOR SENIOR AND ADULT SERVICES	<u>\$497,652</u>
-------------------------------------	------------------

MENTAL HEALTH/COMMUNITY SERVICES

\$394,100

**TOTAL TOWN FUND**

**\$4,213,229**



**GENERAL ASSISTANCE FUND**

BEGINNING BALANCE	\$993,606
ESTIMATED REVENUES	
Property Tax	\$1,000,000
Social Security Reimbursement	\$40,000
Interest Income	\$550
Energy Assistance Revenue	\$15,000
Food Pantry Cash Donations	\$40,000
<b>TOTAL ESTIMATED REVENUES</b>	<u>\$1,095,550</u>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<u>\$2,089,156</u>
BUDGETED EXPENDITURES	
Administration	\$670,653
Home Relief	\$378,702
Contingencies	\$30,000
<b>TOTAL EXPENDITURES/APPROPRIATIONS</b>	<u>\$1,079,355</u>
ENDING BALANCE	\$1,009,801
<b>TOTAL APPROPRIATIONS &amp; ENDING BALANCE</b>	<u>\$2,089,156</u>

**ADMINISTRATION**

PERSONNEL	
Salaries	\$373,000
Social Security	\$28,600
Municipal Retirement Fund	\$47,000
Health Insurance	\$122,000
Dental Ins.	\$4,500
Life Ins.	\$2,200
Tuition Reimbursement	\$1
<b>TOTAL PERSONNEL</b>	<u>\$577,301</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	\$2,000
Accounting Services	\$7,500
Dues-Subscriptions	\$100
Print Management	\$8,000
General Insurance-Liability-Bond	\$17,500
Hearing Officer	\$1
Legal Services	\$5,000
Mileage-Travel-Lodging Expense	\$1,500
Special Programs	\$500
Postage	\$6,000
Printing-Publishing	\$6,500
Telecommunications	\$1,500
Computer Tech Support	\$8,500
Staff Training	\$2,000

Utilities	\$2,500
TOTAL CONTRACTUAL SERVICES	<u>\$69,101</u>
COMMODITIES	
Miscellaneous	\$250
Office Supplies	\$7,000
Operating Supplies-Maintenance	\$3,500
TOTAL COMMODITIES	<u>\$10,750</u>
CAPITAL OUTLAY	
Equipment Purchases	\$1
Computer Software Development	\$3,000
Building Maintenance	\$5,500
TOTAL CAPITAL OUTLAY	<u>\$8,501</u>
CONTINGENCIES	\$5,000
TOTAL ADMINISTRATION	<u>\$670,653</u>
<b>HOME RELIEF</b>	
CONTRACTUAL SERVICES	
Medical Services	\$50,000
Ambulance-Paramedic Service	\$2,000
Client Utilities	\$15,000
Dental Services	\$3,000
Emergency Assistance Program	\$5,000
Food	\$55,000
Funeral and Burial Services	\$1
Client Health Insurance	\$2,000
Prescription Drugs	\$40,000
Catostr. Med. Insurance	\$5,200
CWP	\$1,500
Shelter-Rent	\$120,000
TOTAL CONTRACTUAL SERVICES	<u>\$298,701</u>
COMMODITIES	
Client Needs Services	\$40,000
Food Pantry	\$40,000
Transient	\$1
TOTAL COMMODITIES	<u>\$80,001</u>
TOTAL HOME RELIEF	<u>\$378,702</u>
CONTINGENCIES	\$30,000
	<u>\$30,000</u>
TOTAL GENERAL ASSISTANCE FUND	<u>\$1,079,355</u>

Section 2: That there is hereby appointed for township purposes:

FOR FISCAL YEAR ENDING FEBRUARY 28, 2015

BY FUND

1. GENERAL TOWN FUND \$7,845,018

2. GENERAL ASSISTANCE FUND \$2,089,156

TOTAL APPROPRIATIONS \$9,934,174

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of nine million nine hundred and thirty four thousand one hundred and seventy four for the fiscal year March 1, 2014 to February 28, 2015 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after adoption.

Section 5: The salary grade and range as adopted by the Board is made a part of this Ordinance.

Adopted in a meeting assembled on May 27, 2014 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

Trustees

\_\_\_\_\_  
Township Clerk

\_\_\_\_\_  
Supervisor