

**MAINE TOWNSHIP  
ORDINANCE 2019-4  
TENTATIVE BUDGET & APPROPRIATION ORDINANCE FOR 2019-2020**

MAINE TOWNSHIP  
ORDINANCE 2018-1  
AMENDED BUDGET & APPROPRIATION ORDINANCE FOR 2018-2019

for MAINE TOWNSHIP located in the County of Cook, State of Illinois for the fiscal year beginning March 1, 2018 and ending February 28, 2019.

Now be it Ordained by the Board of Trustees of MAINE TOWNSHIP, COUNTY OF COOK, STATE OF ILLINOIS, in meeting assembled as follows:

Section 1: That the following budget containing an estimate of receipts and expenditures for the following funds: GENERAL TOWN AND GENERAL ASSISTANCE FUND is hereby adopted as the budget of the township for the fiscal year mentioned above and shall be in full force and effect from and after this date.

**GENERAL TOWN FUND**

BEGINNING BALANCE	\$	6,832,968
ESTIMATED REVENUES		
Property Tax		4,522,119
Replacement Tax		73,030
Interest Income		13,198
MaineStay Fees		14,952
Senior Programs		11,633
Mainstreamers		312,365
Yard Stickers and Rebates		11,355
Postage		7,685
Garage Sale		5,700
Transportation Fees		1,600
Passport Fees		69,000
Vehicle Sticker Fees		17,500
Other Income		2,000
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$</b>	<b>5,062,137</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<b>\$</b>	<b>11,895,105</b>
BUDGETED EXPENDITURES		
Administration		2,144,330
Assessor		332,267
Clerk		230,628
Emergency Management		28,970
MaineStay Youth and Family Services		654,015
Senior and Adult Services		744,651
Mental Health/Community Services		455,260

<b>TOTAL ESTIMATED EXPENDITURES</b>	\$	4,590,121
ENDING BALANCE	\$	7,304,984

**ADMINISTRATION**

PERSONNEL

Salaries	\$	782,450
IDES		1
Social Security		61,729
Municipal Retirement Fund		67,812
Health Insurance		305,000
Dental Ins.		20,000
Life Ins.		2,255
Tuition Reimbursement		1
<b>TOTAL PERSONNEL</b>		<u>1,239,248</u>

CONTRACTUAL SERVICES

Accounting Services		30,887
Building-Grounds Maintenance		25,242
Community Information-Support		47,578
Conferences-Meetings		3,570
Dues-Subscriptions		6,316
Web Site/Email Host		14,000
Equipment Leasing-Maintenance		18,527
Computer Tech Support		8,052
Print Management		4,637
General Insurance-Liability-Bond		53,835
Legal Services		165,000
Mileage-Travel-Lodging Expense		1,630
Police Protection		45,600
Postage		33,962
Printing-Publishing		38,796
Special Programs		6,459
Staff Training		436
Telecommunications		25,519
Transportation/MaineLines		5,281
Utilities		21,110
<b>TOTAL CONTRACTUAL SERVICES</b>		<u>556,437</u>

COMMODITIES

Miscellaneous		500
Office Supplies/Small Equipment		17,500
Operating Supplies-Maintenance		8,500
<b>TOTAL COMMODITIES</b>		<u>26,500</u>

OTHER EXPENDITURES

Code Enforcement Expense		673
NNO		3,029

Plan Commission	1
Maine Township Recovery Connections	45,060
Vehicle Expense	3,381
<b>TOTAL OTHER EXPENDITURES</b>	<u>52,144</u>

<b>CAPITAL OUTLAY</b>	
Building	\$ 10,000
Equipment Purchase	10,000
Capital Fund	250,000
<b>TOTAL CAPITAL OUTLAY</b>	<u>270,000</u>

CONTINGENCIES/RESERVES	1
<b>TOTAL ADMINISTRATION</b>	<u>\$ 2,144,330</u>

**ASSESSOR**

<b>PERSONNEL</b>	
Salaries	179,147
Social Security	12,813
Life Ins.	487
Dental	5,022
Municipal Retirement Fund	20,009
Health Insurance	110,090
<b>TOTAL PERSONNEL</b>	<u>327,568</u>

<b>CONTRACTUAL SERVICES</b>	
Conferences-Meetings	848
Cook County Assessor Tie-in	1,025
Dues-Subscriptions	300
Equipment Leasing-Maintenance	350
Mileage-Travel-Lodging Expense	1,200
Postage	1
Printing-Publishing	151
Sidwell Maps	707
Staff Training	116
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>4,698</u>

<b>COMMODITIES</b>	
Miscellaneous	1
Office Supplies/Small Equipment	1
<b>TOTAL COMMODITIES</b>	<u>2</u>

<b>TOTAL ASSESSOR</b>	<u>\$ 332,268</u>
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**CLERK**

PERSONNEL

Salaries	\$	131,525
Social Sec.		10,062
Municipal Retirement Fund		16,717
Health Ins		45,000
Dental Ins		3,000
Life Ins.		324
TOTAL PERSONNEL		<u>206,628</u>

CONTRACTUAL SERVICES

Conferences-Meetings		853
Dues-Subscriptions		332
Print Management		3,028
General Insurance-Liability-Bond		145
Mileage-Travel-Lodging Expense		996
Honor Flight		1,000
Postage		7,332
Printing-Publishing		847
Computer Tech Support		6,340
Staff Training		1
TOTAL CONTRACTUAL SERVICES		<u>20,874</u>

COMMODITIES

Miscellaneous		126
Office Supplies/Small Equipment		3,000
TOTAL COMMODITIES		<u>3,126</u>

**TOTAL CLERK**

\$	<u>230,628</u>
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## OFFICE OF EMERGENCY MANAGEMENT

### PERSONNEL

Salaries	\$	14,722
Soc. Sec		1,206
Uniforms		387
TOTAL PERSONNEL		<u>16,315</u>

### CONTRACTUAL SERVICES

Conferences/Meetings		100
Dues/Subscriptions		50
Equipment Leasing		1
Citizen Corps Program		1,440
Utilities		3,976
Computer Tech Support		1
Postage		24
Printing/Publishing		1
Special Programs		200
Special Events		155
Telecommunications		2,820
Staff Training		28
TOTAL CONTRACTUAL SERVICES		<u>8,796</u>

### COMMODITIES

Miscellaneous		1
Office Supplies/Small equipment		500
Operating Supplies		138
Disaster Operations Supplies		628
TOTAL COMMODITIES		<u>1,267</u>

### OTHER EXPENDITURES

Volunteer Insurance		582
Vehicle Expense		614
TOTAL OTHER EXPENDITURES		<u>1,196</u>

### CAPITAL OUTLAY

Building		1,396
TOTAL CAPITAL OUTLAY		<u>1,396</u>

**TOTAL OFFICE OF EMERGENCY MANAGEMENT**\$ 28,970**MAINSTAY YOUTH AND FAMILY SERVICES**

## PERSONNEL

Salaries	\$ 362,140
Social Sec.	27,708
Municipal Retirement Fund	46,917
Health Ins.	160,000
Dental Ins.	7,000
Life Ins.	1,135
TOTAL PERSONNEL	<u>604,900</u>

## CONTRACTUAL SERVICES

Community Education	137
Summer Youth Camp	10,000
Garage Sale	800
Conferences-Meetings	823
Dues-Subscriptions/Licensures	1,874
Print Management	5,900
General Insurance-Liability-Bond	1,200
Mileage-Travel-Lodging Expense	924
Postage	420
Printing-Publishing	1,391
Special Programs	10,000
Computer Tech Support	6,340
Consultation/Staff Training	1,971
TOTAL CONTRACTUAL SERVICES	<u>41,780</u>

## COMMODITIES

Training Manuals/Books	289
Miscellaneous	45
Office Supplies/Small Equipment	4,000
TOTAL COMMODITIES	<u>4,334</u>

## OTHER EXPENDITURES

Youth Recreation Fund	3,000
Substance Abuse Programs	1

TOTAL OTHER EXPENDITURES	<u>3,001</u>
<b>TOTAL MAINSTAY YOUTH AND FAMILY SERVICES</b>	<u><b>\$ 654,015</b></u>

**SENIOR AND ADULT SERVICES**

PERSONNEL

Salaries	\$ 221,117
Social Sec.	16,913
Municipal Retirement Fund	28,104
Health Ins.	90,000
Dental Ins.	5,787
Life Ins.	769
TOTAL PERSONNEL	<u>362,690</u>

CONTRACTUAL SERVICES

Conferences-Meetings	866
Dues-Subscriptions	125
Mileage-Travel-Lodging Expense	1,084
Postage	11,552
Printing-Publishing	12,197
Special Programs	9,657
Computer Tech Support	10,715
Print Management	3,856
Telecommunications	25
Staff Training	600
Mainstreamers	327,000
TOTAL CONTRACTUAL SERVICES	<u>377,677</u>

COMMODITIES

Office Supplies/Small Equipment	<u>4,284</u>
TOTAL COMMODITIES	4,284

<b>TOTAL SENIOR AND ADULT SERVICES</b>	<u><b>\$ 744,651</b></u>
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<b>Mental Health/Community Services</b>	<u><b>\$ 455,260</b></u>
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**TOTAL TOWN FUND**

**\$ 4,590,122**

**GENERAL ASSISTANCE FUND**

BEGINNING BALANCE	\$	2,412,491
ESTIMATED REVENUES		
Property Tax		1,131,362
Social Security Reimbursement		20,900
Interest Income		3,685
Energy Assistance Revenue		12,960
Food Pantry Cash Donations		43,269
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$</b>	<b>1,212,176</b>
<b>TOTAL ESTIMATED FUNDS AVAILABLE</b>	<b>\$</b>	<b>3,624,667</b>
BUDGETED EXPENDITURES		
Administration		668,431
Home Relief		162,460
<b>TOTAL ESTIMATED EXPENDITURES</b>		<b>830,891</b>
<b>ENDING BALANCE</b>	<b>\$</b>	<b>2,793,776</b>

**ADMINISTRATION**

PERSONNEL		
Salaries	\$	392,586
IDES		5,000
Social Security		29,875
Municipal Retirement Fund		47,823
Health Insurance		130,434



Dental Ins.	4,433
Life Ins.	1,191
<b>TOTAL PERSONNEL</b>	<u>611,342</u>

**CONTRACTUAL SERVICES**

Conferences-Meetings	514
Accounting Services	8,486
Print Management	6,500
General Insurance-Liability-Bond	14,941
Hearing Officer	500
Legal Services	500
Mileage-Travel-Lodging Expense	892
Postage	3,000
Printing-Publishing	1,500
Telecommunications	1,374
Computer Tech Support	6,290
Staff Training	478
Utilities	2,252
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>47,227</u>

**COMMODITIES**

Miscellaneous	\$ 32
Office Supplies/Sm. Equipment	6,330
Operating Supplies-Maintenance	1,150
<b>TOTAL COMMODITIES</b>	<u>7,512</u>

**CAPITAL OUTLAY**

Computer Software Development	2,350
<b>TOTAL CAPITAL OUTLAY</b>	<u>2,350</u>

**TOTAL ADMINISTRATION**

<u>\$ 668,431</u>
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**HOME RELIEF**

**CONTRACTUAL SERVICES**

Medical Services	114
Ambulance-Paramedic Service	1
Client Utilities	5,913
Dental Services	1
Emergency Assistance Program	1,200
Food/Person. Essentials	33,887
Funeral and Burial Services	1
Client Health Insurance	134
Prescription Drugs	2,693
Catostr. Med. Insurance	4,200
Shelter-Rent	71,102
<b>TOTAL CONTRACTUAL SERVICES</b>	<u>119,246</u>

**COMMODITIES**

Transport/Clothing	19,803
Food Pantry	23,410

Transient	1
TOTAL COMMODITIES	<u>43,214</u>
<b>TOTAL HOME RELIEF</b>	<u>162,460</u>
<b>TOTAL GENERAL ASSISTANCE FUND</b>	<b>\$ 830,891</b>

Section 2: That there is hereby appointed for township purposes:

FOR FISCAL YEAR ENDING FEBRUARY 28, 2019

BY FUND

1. GENERAL TOWN FUND	4,590,121
2. GENERAL ASSISTANCE FUND	830,891
 TOTAL APPROPRIATIONS	 5,421,012

Section 3: That each total is divided among the several objects and purposes specified and in particular amounts stated for each fund respectfully in Section 1 and Section 2 constituting the total appropriations & ending balance the amount of four million six hundred and seventy six thousand two hundred and fifty dollars for the fiscal year March 1, 2018 to February 28, 2019 and that Section 3 shall be and is the annual Appropriation Ordinance of this Township, passed by the Board of Trustees as required by law and shall be in full force effect from and after this date.

Section 4: A certified copy of the Budget & Appropriation Ordinance must be filed with the County Clerk within 30 days after

Section 5: The salary grade and range as adopted by the Board is made a part of this Ordinance.

Adopted in a meeting assembled on August 28, 2018 by the Board of Trustees of the Town of Maine in the County of Cook, State of Illinois pursuant to a roll call vote as follows:

Ayes: \_\_\_\_\_

Nays: \_\_\_\_\_

Absent: \_\_\_\_\_

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Township Clerk

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Township Supervisor