

Maine Township Board meeting has been videotaped.

For more detailed reports and discussions please refer to the recorded meeting at:  
<http://mainetown.com/board-meetings/>

Indexed agenda at:

[https://mainetown.com/wp-content/uploads/2019/07/agenda\\_19-07-31.pdf](https://mainetown.com/wp-content/uploads/2019/07/agenda_19-07-31.pdf)

Board Members Present: Supervisor Morask, Trustees Jones, Carrabotta, McKenzie and Sweeney, Assessor Moylan Krey, Highway Commissioner Kazmierczak

Other in attendance: Kurt Asprooth, Dayna Berman, Denise Jajko, Michael Samaan, Doriene Prorak, N. Tsakalis, Melanie Holmes, Donna Adam, Diane Carrabotta, Richard Lyon, Kristen Herdegen, Ryan McKenzie, Garland Armstrong, Chris Scalet, Dick Barton and Wiesia Tytko.

Supervisor Morask called the meeting to order at 7:30 p.m., led the Pledge of Allegiance and Chief Deputy Clerk Tytko called the roll.

Supervisor Morask stated that this Special Board meeting was called by Trustees Carrabotta, Sweeney and McKenzie since the regular Board meeting was cancelled. The agenda from the regular Board meeting was moved to today's Special Board meeting.

Agenda Item: Approval of Minutes of June 25, 2019 Bill Pay Review

Trustee Jones Motion to waive the reading and approve the minutes of the June 25, 2019 Bill Pay Review.

Trustee McKenzie Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of Minutes of June 25, 2019 Board Meeting

Trustee Carrabotta Motion to waive the reading and approve the minutes of the June 25, 2019 Board Meeting.

Trustee Sweeney Second.

Trustee Sweeney asked for clarification on the Closed Session motion which said: "review the Closed Session minutes". She asked if it should say: "approve for content".

Attorney Asprooth stated that the wording is correct in the said motion.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Approval of General Assistance Expenditures

Payrolls dated June 28, 2019, July 12, 2019 and July 26, 2019 and General Assistance checks #52060 through check #52116 in the amount of \$65,324.54.

Trustee Sweeny            Motion to approve.  
Trustee Jones            Second  
Motion on a roll call vote as follows:  
Supervisor Morask      Yes  
Trustee Jones            Yes  
Trustee McKenzie        Yes  
Trustee Carrabotta      Yes  
Trustee Sweeney         Yes  
Motion carried.

Agenda Item: Approval of Road District Expenditures

Payrolls dated June 28, 2019, July 12, 2019 and July 26, 2019 and Road District checks #20966 through check #21000 in the amount of \$104,498.21.

Trustee Jones            Motion to approve.  
Trustee McKenzie        Second.  
Motion on a roll call vote as follows:  
Supervisor Morask      Yes  
Trustee Jones            Yes  
Trustee McKenzie        Yes  
Trustee Carrabotta      Yes  
Trustee Sweeney         Yes  
Motion carried.

Agenda Item: Approval of General Town Fund Expenditures

Payrolls dated June 28, 2019, July 12, 2019 and July 26, 2019 and General Town Fund checks #56971 through check #57043 in the amount of \$365,977.25.

Trustee McKenzie        Motion to approve.  
Trustee Carrabotta      Second.  
  
Supervisor Morask        Motion to amend approval of General Town Fund expenditures  
and postpone it to the next Board meeting due to needing more  
support documents regarding the check #57005 for IMRF legal  
fees in a total amount of \$4,449.20 payable to Bond, Dickson &  
Associates, P.C.  
Trustee Jones            Second.

Discussion.  
See video at 10:18.

After lengthy discussion both motions were withdrawn and postponed to the end of the meeting in the New Business.

Agenda Item: Public Participation

The residents participating in the Public Participation were: Niki Tsakalis, Des Plaines resident, Susan Moylan Krey, Des Plaines resident and Maine Township Assessor, Garland Armstrong, Access Living, Donna Adam, Des Plaines resident and David Carrabotta, Niles resident and Maine Township Trustee.

There were several comments from the Board regarding Public Participation rules and regulations. Attorney Asprooth explained that the Board cannot control or regulate who and what the Public Participation speaker speaks about.  
See video at 13:26.

Agenda Item: Old Business, Establish Employee Raises

Supervisor Morask stated that the Board packets included a spreadsheet of proposed 2019 rates of pay with 2.5% increase and explanations of approximate savings.

Supervisor Morask Motion to establish the 2019 rates with a 2.5% increase for eligible employees.  
Trustee Jones Second.

Discussion.

See video at 42:32.

After lengthy discussion the Board decided to include salary study report in their consideration for raises.

Supervisor Morask Motion to amend the previous motion and to postpone it to the next Board meeting.  
Trustee McKenzie Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee McKenzie Yes  
Trustee Carrabotta Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Old Business, Barton Marketing Group Contract Renewal

Supervisor Morask stated that the Barton Marketing Group Contract is up for renewal.

Supervisor Morask Motion to renew the General Agreement and Contract for Professional Services with the effective date July 27, 2019.  
Trustee Jones Second.

Discussion on proposed amendments in the Barton & Barton Ltd. dba Barton Marketing Group contract.

See video at 1:20:35.

Supervisor Morask Motion to amend approving said contract to the next Board meeting and authorizing Barton & Barton Ltd. to work on projects and be paid in the month of August.  
Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes  
Trustee Jones Yes  
Trustee McKenzie Yes  
Trustee Carrabotta Yes  
Trustee Sweeney Yes

Motion carried.

Agenda Item: Personnel, Bookkeeping/HR Position

Supervisor Morask stated that our bookkeeper, Denise Jajko is retiring on August 31<sup>st</sup>. She added that a lot of applicants for this position were interviewed.

Supervisor Morask stated that Chris Scalet from Evans, Marshall & Pease, P.C. proposed to do bookkeeping services once a week for Maine Township and Ms. Jajko was asked to work part-time at her position.

Mr. Scalet explained his proposal.

Discussion.

See video at 2:09:15.

Supervisor Morask Motion to approve the outsourcing as detailed in proposal with Evans, Marshall & Pease, P.C. for the first four months, once a week as necessary at \$236.00 per hour. And, hiring Denise Jajko for a part-time bookkeeping position at hourly rate \$32.00 for two days a week.

Trustee Jones Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Personnel, MaineStay Family Therapist Position

Supervisor Morask stated that Richard Lyon interviewed many applicants for the open position of Bilingual Family Therapist. He recommends hiring Kristen Herdegen for this position and her resume was included in the Board packet.

Supervisor Morask Motion to hire Kristen Herdegen for a full-time Bilingual Family Therapist with salary of \$41,500.00 with benefits, starting August 5, 2019.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Personnel, Building Monitor PT Position

Supervisor Morask stated that we were seeking for building monitor and several candidates were interviewed.

Michael Samaan recommended Ronald Bartsch for building monitor position for two days a week and Mr. Bartsch's resume was included in the Board packet.

Supervisor Morask Motion to hire Ronald Bartsch for a part-time Building Monitor with \$10.00 per hour, with no benefits.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: New Business, Township Officials of Illinois 2019-20 Membership

Supervisor Morask stated that the 2019-2020 Dues Statement from Township Officials of Illinois, in amount of \$1,417.59.00 and Associate Members amount of \$50.00 with the total amount of \$1,467.59.00 was included in the packet for payment and possible approval.

Supervisor Morask Motion to pay the Dues in amount of \$1,467.59 for Township Officials of Illinois.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones No

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

For comments see video at 2:33:36.

Agenda Item: New Business, Funding Hearing Dates

Supervisor Morask stated that the dates for the Agency Funding Hearings need to be scheduled. After discussion, everyone was in favor of scheduling said hearings for Tuesday, October 1, 2019 at 6:00 p.m., Tuesday, October 29<sup>th</sup> at 6:30 p.m. and Monday, November 4<sup>th</sup> at 6:30 p.m.

Agenda Item: New Business, Discussion and Vote on Approval of Bond, Dickson & Conway Client Retainer Agreement as requested by Trustees McKenzie, Carrabotta and Sweeney

Trustee McKenzie Motion to approve the Bond, Dickson & Conway Client Retainer Agreement.

Trustee Sweeney Second.

Supervisor Morask Motion to amend to appoint Bond, Dickson & Conway to represent the Township for pending appeal in IMRF case in the Circuit Court.

Trustee Jones Second.

Discussion.

Motion on a roll call vote as follows:

Supervisor Morask Yes

Trustee Jones Yes

Trustee McKenzie No

Trustee Carrabotta No

Trustee Sweeney No

Motion failed.

Trustee Carrabotta Motion to approve the Bond, Dickson & Conway Client Retainer Agreement as presented.

Trustee Sweeney Second.

Discussion.

Motion on a roll call vote as follows:

Supervisor Morask No

Trustee Jones No

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

For comments see video at 2:46:19.

Supervisor Morask stated that the motion is needed to approve the General Town Fund expenditures.

Trustee Sweeney Motion approve the payrolls dated June 28, 2019, July 12, 2019 and July 26, 2019 and General Town Fund checks #56971 through check #57043 in the amount of \$365,977.25.

Trustee Carrabotta Second.

Motion on a roll call vote as follows:

Supervisor Morask No

Trustee Jones No

Trustee McKenzie Yes

Trustee Carrabotta Yes

Trustee Sweeney Yes

Motion carried.

Agenda Item: Officials' Reports

Trustee Carrabotta stated that he attended the Niles and Des Plaines 4<sup>th</sup> of July Parades along with Trustees Sweeney and McKenzie. Trustee Carrabotta and Trustee Sweeney also participated in the Taste of Park Ridge and were very busy at the Beer Tent but enjoyed it very much.

Trustee McKenzie stated that she enjoyed participating in the Taste of Park Ridge beautiful day working in the Beer Tent.

Trustee Jones stated that at the Taste of Park Ridge she volunteered in the Beer Tent and called Bingo for the Seniors. She reminded everyone that the National Night Out will be held on Tuesday, August 6<sup>th</sup>.

Trustee Jones gave kudos to the Extreme Moms of Park Ridge for selling t-shirts with their logo and donating \$400.00 from their profit to the Maine Township Emergency Food Pantry.

Assessor Moylan Krey commented on establishing raises for the Maine Township employees and on Ms. Adam's comments regarding appeals.

Assessor Moylan Krey added that by opting out from the Maine Township health insurance the Township will save about \$20,000 which can be used for the employees' raises.

Trustee Sweeney commented on Assessor's Moylan Krey's report and asked to be heard.

Attorney Asprooth commented. See video at 3:19:57.

Supervisor Morask stated that the Taste of Park Ridge was a fabulous event and she thanked all the employees and Elected Officials who volunteered.

Agenda Item: Administrator's Report

None.

Agenda Item: Closed Session

Agenda Item: Adjournment

Supervisor Morask Motion to adjourn.

Trustee Jones Second.

All in favor.

Motion carried on a voice vote.

The meeting was adjourned at 10:54 p.m.

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Maine Township Clerk