

Maine Township Bill Pay Review  
May 26, 2020

Board Members Present: Trustees: Jones, Carrabotta, McKenzie and Sweeney, Supervisor Morask, Highway Commissioner Kazmierczak

Others in Attendance: Keri-Lyn Krafthefer, Denise Jajko, Richard Lyon, Doriene Prorak and Wiesia Tytko

Supervisor Morask called the meeting to order at 6:36 p.m. and called the roll.

Supervisor Morask stated that the bills were scanned and emailed to the Board of Trustees for their review.

Agenda Item: Review of Town Fund Expenditures

Trustee Sweeney ask for the explanation on the Supplemental Payments in the description column. Supervisor Morask stated that in the April 28<sup>th</sup> Board meeting, the Board approved payment of an additional 10% funds to the social service agencies of the total amount each agency received in the December 2019 contracts.

Trustee Sweeney questioned checks #57769 in the amount of \$980.00 payable to Govtempusa, LLC for Interim HR Generalist. Supervisor Morask explained that she hired Keli Stonitsch for the interim HR position through GovTemps under the Supervisor's spending authority under \$1,000.00.

Trustee Sweeney questioned check #57772 in the amount of \$1,064.00 payable to Journal & Topics Newspaper for Printing & Publishing. Supervisor Morask explained \$564.00 was spent for advertising under the Supervisor's authority and \$500.00 was spent by Dick Barton for updates on Covid-19, which was approved by the Board in the Barton Marketing Group progress report.

Trustee Sweeney questioned check #57778 payable to Metro Federal Credit Union for Miscellaneous charges on Dayna Berman and Michael Samaan credit cards. Supervisor Morask stated that these charges were for food bought in Jewel store. Trustee Sweeney asked for receipts to be attached.

Trustee Sweeney questioned check #57782 payable to Laura Morask for reimbursement of Covid-19 masks. Supervisor Morask explained that 800 masks were purchased to be used by the Maine Township employees.

Agenda Item: Review of General Assistance Expenditures

There were no comments or public participation on the presented bills for General Assistance Fund.

Agenda Item: Review of Road District Expenditures

There were no comments or public participation on the presented bills for Road District Fund.

The Bill Pay meeting ended at 7:27 p.m.