

Maine Township Bill Pay Review
June 23, 2020

Board Members Present: Trustees: Jones, Carrabotta, McKenzie and Sweeney, Supervisor Morask, Highway Commissioner Kazmierczak

Others in Attendance: Keri-Lyn Krafthefer, Keli Stonitsch, Richard Lyon, Doriene Prorak and Wiesia Tytko

Supervisor Morask called the meeting to order at 6:36 p.m. and Chief Deputy Tytko called the roll. Supervisor Morask stated that the bills were scanned and emailed to the Board of Trustees for their review.

Agenda Item: Review of Town Fund Expenditures

Trustee Sweeney questioned checks #57826 in the amount of \$2,095.00 payable to John Amburgey for Doc. Storage & Setup Charges in the Assessor's office. Supervisor Morask explained that it was one-time fee from Warehouse Direct. She stated that Warehouse Direct's contract states that they are authorized for any extra work, if necessary, and Maine Township will be charged extra.

Trustee Sweeney asked Attorney Krafthefer for the explanation of check #57828 in the amount of \$5,125.00 payable to Ancel Glink P.C. for Legal Services. Attorney Krafthefer stated that these were fees for exchanging temporary contracts regarding the HR position and also for representation of a former MaineStay intern in a deposition pertaining to a mental health litigation. She added that Ancel Glink is processing an insurance claim and Maine Township will be reimbursed for it later.

Trustee Sweeney asked for a detailed explanation on check #57829 in the amount of \$650.00 payable to Andersen Plumbing and Sewer for an Inspection of the sewer. It was explained that this money was paid for two video inspections.

Trustee McKenzie asked for explanation on the extra payments in May ledgers for Agency Funding. Supervisor Morask stated that the Board approved an one-time additional 10% payment to the Social Service Agencies of the total amount each agency received in the December 2019 contract.

Trustee Sweeney questioned check #57831 in the amount of \$2,350.00 payable to Bee Line Support, Inc. for Cleaning/Disinfecting/Building. Supervisor Morask explained that this money was paid for the Covid-19 cleaning required by law.

Agenda Item: Review of General Assistance Expenditures

There were no comments or public participation on the presented bills for General Assistance Fund.

Agenda Item: Review of Road District Expenditures

Trustee Jones stated that there are missing invoices in regards to the ComEd charges.

The Bill Pay meeting ended at 7:33 p.m.

Town Clerk