

MAINE TOWNSHIP

RESOLUTION NO. 2022-10

A RESOLUTION TO ALLOW THE ACCRUAL OF COMPENSATORY TIME

*WHEREAS, the Board of Trustees of Maine Township wishes to allow Maine Township FLSA exempt employees to earn compensatory time when they work at certain designated special events outside of normal business hours performing duties other than their normal duties so as to (1) allow the township to encourage a sufficient number of employees to work at special events, and (2) to attract and retain employees.*

*WHEREAS, Section 4.5 of the Maine Township Personnel Manual currently provides as follows:*

4.5 COMPENSATORY TIME It is the policy of the Township that it does not offer compensatory time to any employees. Any overtime earned shall be paid out to the employee pursuant to Section 4.4 of this Personnel Policy Manual.

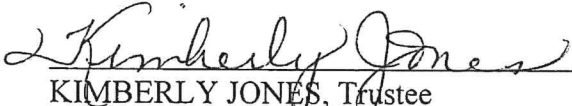
*THEREFORE, Section 4.5 of the Maine Township Personnel Manual, shall be amended to read as follows:*


4.5 COMPENSATORY TIME: Township FLSA-exempt employees may earn straight compensatory time when (1) they work at special events outside of normal business hours performing duties other than their normal work, and (2) they have received prior approval from the Township Supervisor or Township Administrator to earn compensatory time for working at the special event. Compensatory time earned at such events must be used within 6 months of its accrual or else it will be considered forfeited by the employee. Compensatory Time as provided in this Section is at the discretion of the Township and will only be allowed for specific special events.

FLSA non-exempt employees shall earn overtime compensation as set forth in Section 4.4.

*Adopted this 27<sup>th</sup> Day of September, 2022, and declared effective September 16, 2022.*

  
KAREN J. DIMOND, Supervisor

  
KIMBERLY JONES, Trustee

  
KELLY HORVATH, Trustee

  
JAMES MAHER, Trustee

  
ASIF MALIK, Trustee

ATTEST:

  
PETER GIALAMAS, Clerk